# **Student Ambassador Admission Procedures**

An applicant for admission must submit all relevant documents and fulfill the following requirements:

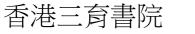
- 1. A completed Student Ambassador Admission Application Form.
- 2. Completed Hong Kong Adventist College and Andrews University Application Form.
- 3. An official **Transcript** of records from College/University previously attended.
- 4. A **Résumé and Cover letter** (Please include <u>Student Ambassador</u> as your job title)
- 5. A completed **Health Certificate** or **Physical Examination Form** issued by a registered physician or a reputable hospital.
- 6. Character references from two reputable persons who have known the applicant personally in an academic or religious setting, but who are not in any way related. These recommendations, on the prescribed forms, should be sent directly to the College Registrar.

NOTE: All documents must be **CERTIFIED** by a notary public, magistrate, school principal, or equivalent legal authority. Also, for documents not in English or Chinese, certified translation is required.

### 7. Application Deadline: April 30, 2025

All application forms and documents are to be emailed to info@hkac.edu





## HONG KONG ADVENTISTCOLLEGE

1111 Clear Water Bay Road, Sai Kung, New Territories, Hong Kong Tel: (852) 2719-1668 Fax: (852) 2358-1055 Email: info@hkac.edu Web: www.hkac.edu

### **Student Ambassador Application Form**

### Personal information is collected for administration purposes only

SECTION 1- STUDENT DETAILS (Please complete in CAPITAL LETTERS)							
Name in English (as shown on Passport/Hong Kong ID Card)							
Last/ Family Name	Given Name		Other Name		HK ID No. / Passport No.		
Name in Chinese	Date of Birth (mm/dd/yyyy) e.g. 12/25/1997			Age		Gender	Photo
						□ Female □ Male	
Religion: Place of Birth		.: Nationalit		Nationality:			
Home No.:			Mobil	e No.:		Email:	
Mailing Address:							

SECTION 2 – APPLICANT'S EDUCATION (From secondary of	onward)		
Secondary School / College / University	From (Year) e.g. 2020	To (Year) e.g. 2023	Qualification e.g. Grade 12

SECTION 3 – FAMILY INFORMATION				
Father	Name in English	Name in Chinese (If any)	Occupation	
Email :		Office Tel. :	Mobile Tel.:	
Mother	Name in English	Name in Chinese (If any)	Occupation	
Email :		Office Tel. :	Mobile Tel. :	
Guardian	Name in English	Name in Chinese (If any)	Occupation	Relationship
Email :		Office Tel.:	Mobile Tel.:	
Emergency Contact (Except parents)	Name in English	Name in Chinese (If any)	Mobile Tel. :	Relationship

SECTION 4 – REFERENCES Please provide us with two references ( <i>individuals not related to you</i> ). One of them MUST be a principal, vice-principal, guidance counselor or teacher, pastor or professor. It is essential that you provide us with complete and correct information, including an active email address.				
Name in English	Name in Chinese (If any)	Position	Years Known	Email:

SECTION 5 – CONSENT DETAILS				
The information I have provided is complete and accurate, and I understand any omission of information could significantly delay my acceptance. I further understand				
that any falsifications of admission documents are reason for immediate cancellation of my application and/or denial or withdrawal of admission to Hong Kong				
Adventist College programs. If accepted, I agree to abide by the regulations of the institution as published in its Bulletin and Handbook or as announced. I recognize				
that failure to abide by these regulations is ground for dismissal.				
Applicant's Signature	Parent/Guardian's Signature	Date (mm/dd/yyyy)		